**Kansas 4-H project Leader:**

**Position Description**

**PURPOSE:**

Provide leadership/teaching in a specific subject matter area to a small group of 4-H members and assist them to develop life skills.

**RESPONSIBILITIES:**

* All individuals who work directly with youth are required to complete the Kansas 4-H volunteer screening process.
* Organize the project group. Communicate with 4-H members and families. Schedule and arrange for the project meetings. Conduct/teach project meetings. Help members complete project exhibit(s). Help members complete project report forms. Attend club meetings when possible.

**TRAINING AND ASSISTANCE:**

* Club Leader
* Local K-State Research and Extension staff
* 4[-H Project Manuals and Leaders Guide](https://www.kansas4-h.org/projects/)s
* [Kansas Clover Classroom Project Challenges](https://www.kansas4-h.org/resources/cloverclassroom.html)
* Regional and State Leaders training sessions

**TIME COMMITMENT:**

1-year term, October to September. Project meetings should be held at a time, place and frequency that is determined by you and the 4-H members.

**QUALIFICATIONS:**

* Interest in helping youth.
* Interest in 4-H educational programs.
* Knowledge in or willingness to learn about subject matter to be lead (taught).
* Ability to organize and coordinate.
* Ability to communicate with youth and adults.

**Kansas State University Agricultural Experiment Station and Cooperative Extension Service**

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