1. Before you begin, please look back at your email for what you will need.
2. Go to www.flipgrid.com
   - Enter the code provided into this box and then click the arrow on the right side.

3. After you enter the code it should take you to a page similar to the one shown below. Click on the arrow next to where it says “2 topics.”

- Select “Showmanship.”
4. Once you click on the class it should bring you to a page like the one below.
   - Click on the green circle button to upload your entry.

   ![Image of a class page]

5. Log in with either a Microsoft or Google email account. Ask a parent which email to use.
   - Microsoft compatible accounts include Outlook.com, Hotmail, MSN, Office, OneDrive, Skype, Xbox and Windows.

   ![Image of a login screen]

6. After logging into Flipgrid, a screen like the one below will appear.
   - Record your showmanship video here by pressing the record button at the bottom.
- To upload a previously recorded video press the upload button.

- You can drag and drop the video or click on the screen to upload from your files.

- Click on the video that you are wanting to upload. Then click the open or next button. (Your screen may look a little different then this.)
7. Check out your short video and then click the next button to continue.

8. You’ll be prompted to include a selfie with your entry. Click the camera at the bottom to take a photo.
9. Click the next button.

10. When submitting your picture fill in all of the blanks with your first name and last initial and your club name. In the title box, insert “Showmanship Video.”
11. Click complete to finish submitting!

12. CONGRATULATIONS! You have submitted your entry!

K-State Research and Extension is committed to providing equal opportunity for participation in all programs, services and activities. Accommodations for persons with disabilities may be requested by contacting the event contact (Sarah Maass) by July 17, 2020 at (785-309-5850 or semaass@ksu.edu). Requests received after this date will be honored when it is feasible to do so.