

2025 4-H Council Spring Fundraiser with Little Ol' Cookie House

Ottawa County Organizational Leader Information Sheet

Sell items from any or all brochures **from April 1 until May 1.**

Each order form must have 4-H member name on the Salesperson Name line; CKD-Minneapolis on the Organization's Name line; and your club name on the Room/Team line.

Verify Total units ordered, and **verify total monies received** for each member in your club. Members will turn in their orders to you by Monday, May 5. Enter total units for each brochure for your club on the spreadsheet. There are Excel sheets that are available under the Organizational Leader tab on the District website.

All orders from Organizational Leaders are due in the Minneapolis Extension Office before 12:00 noon on Friday, May 9. Please email your completed spreadsheet to Paula at pbaccus@ksu.edu before you come in. You will need to bring all order forms and monies. Office staff will make copies of each order for you to keep until delivery day.

Any checks should be made payable to CKD 4-H COUNCIL. If a customer orders from more than one brochure, they can pay with a single check for the total amount.

Members must **sell at least 3 items** from any or all brochures in order to qualify for fundraiser checkmark on 4-H Scholarship Application.

The District will receive 40% profit for each item sold. These profits will be split between each club, the Ottawa County 4-H Foundation, and CKD 4-H Council.

Members must choose to count this as a club fundraiser **or** as a district fundraiser. It cannot count for both.

If you have any questions, or need extra order forms, please contact the Extension Office or Master Volunteer Robyn Prickett at robynprickettks@gmail.com or 785-493-0014.

Orders will be **delivered** to the Minneapolis Extension Office at 11:00 a.m. on Saturday, **May 31.** *Please have at least one member from your club present at 11:00 a.m. to help unload the truck.*

Members must pick up their orders between 11:15 a.m. and noon. Members must inventory their products then check out with an Extension Office staff member. Then they can deliver the products to their customers.

