

2026 4-H Council Spring Fundraiser with Little Ol' Cookie House

Ottawa County Member Information Sheet

READ – Important Information

Sell items from any or all brochures **April 1 – May 1**.

Return to Leaders By: Date determined by each club.

Sell to family, friends, neighbors, parents' coworkers, church members, etc.

- **All orders due** to your club leader by date determined.
 - **DO NOT** Bring your **order form and money** to the office.
- **Each order form returned MUST include:**
 - **Salesperson's Name: Name of 4-H Member**
 - **Organization's Name:** CKD - Minneapolis
 - **Room #/Team:** Club Name
- **Each customer order MUST include:**
 - **Only one** customer per line.
 - **Print clearly:** Customer's name, address and phone number.
 - **Mark clearly** how many items are ordered in correct item column.
 - **Fill in Total Units and Total Amount** both down and across on each order form.
 - **Place order forms and money** collected into money envelope included in packet.
- **Collect money when the order is placed.**
 - **ALL checks received MUST** be written out to CKD 4-H Council
 - Checks written out to a Club **CANNOT** be accepted.
 - Checks **CANNOT** be accepted from club account.
 - **Customers ordering** from more than one brochure **can write out a single check.**
- **Order Delivery & Pickup**
 - Delivered to the Minneapolis Extension Office, **Saturday, May 30 at 11:00 a.m.**
 - **ALL members who have sold items should help unload** the truck at **11:00 a.m.**
 - **ALL members who have sold items** need to pick up orders **between 11:15 a.m. – Noon**
 - **Before leaving, each member will need to:**
 - Inventory items.
 - Check out with staff.
 - Deliver to customers as soon as possible.
- **Additional Information**
 - Members must sell **at least 3 items** to receive the fundraiser checkmark on the **4-H Scholarship Application**.
 - The District will receive 40% profit for each item sold. These profits will be split between each club, the Ottawa County 4-H Foundation and CKD 4-H Council.
 - Members must choose to count this as a club fundraiser or as a district fundraiser. It **CANNOT** count for both.
- **Questions or need extra order forms?**
 - Contact the **Extension Office** or **Master Volunteer Robyn Prickett (785-493-0014 or robynprickettks@gmail.com)**.