Central Kansas District
2019 – 2020
4-H Master Calendar
for Organizational Leaders

Please retain for reference during the upcoming 4-H year! Dates are subject to change!

**OCTOBER**

1  Red Wheel Sales begin, Salina
1  4HOnline opens for online enrollment & re-enrollment
6  Outstanding 4-H’er Interviews
6  Ambassador Interviews
6-12  National 4-H Week
12  Officer Training & Family Event, Salina
12  484H Service Day (with McPherson County), Salina
19-20  State 4-H Dog Conference, Rock Springs
20  4-H Celebration of Achievements Reservations, DUE
22  Volunteer Screening Orientation, Location TBA – RSVP 1 week prior to, online
27  4-H Celebration of Achievements Program, Salina
30  Sarah in Minneapolis Office

**THINGS TO DO**

- Install Officers
- Participate in 4-H Week Activities
- Set club goals and decide a club project
- Enroll and re-enroll members ONLINE
- Orientate Project Leaders & New Families
- Ask new families to complete Volunteer Screening process
- Volunteers enroll/re-enroll in 4HOnline
- Conduct new membership drive/enrollment fair
- Promote 4-H Celebration of Achievements and explain the RSVPs (Online)
- Encourage New Family Coordinator, Parent Leader Trainer, etc. to begin working
- Start and Promote Red Wheel Sales (Salina Area)
- Promote Kansas Youth Leadership Forum (KYLF) and the Kansas 4-H Volunteer Leaders Forum
- Promote 4-H Council Committees, Citizenship Washington Focus
- Recruit Financial Review Committee
- Recruit club members and families to serve on club committees
NOVEMBER

1  Council Committee Requests, DUE
11  Office Closed, Minneapolis
14  Red Wheel Sales DUE by Noon, Salina
15  Club Financial Reviews, DUE
15  Club Visit Forms, DUE
21  Sarah in Minneapolis Office
23-24  KYLF (Kansas Youth Leadership Forum), Rock Springs
23-24  Kansas 4-H Volunteer Leaders Forum, Rock Springs
25  4-H Council, Salina
28-29  Offices Closed, Salina & Minneapolis
29-Dec 3  National 4-H Congress

THINGS TO DO

• Complete re-enrollment ONLINE
• Project leaders enroll/re-enroll in 4HOnline
• Volunteers enroll/re-enroll in 4HOnline
• Provide new members with membership packets
• Encourage project leaders to start meetings
• Encourage Club New Family Coordinators to conduct meetings
• Complete club program books and give to families
• Give project leaders the names of youth in their group
• Promote 4-H Council Committees, Citizenship Washington Focus
• Start and Promote Red Wheel Sales (Minneapolis Area)
• Complete Club Financial Review
• Start Gavel Game Teams/Model Meeting practices
• Encourage Talks & Demonstrations at club meetings (this should happen throughout the year...right now it is a great way for 4-H members to prepare for 4-H Club Day)
DECEMBER

1 Red Wheel Sales begin, Minneapolis
1 For Returning 4-H Members: Online Enrollment DUE to participate in the county fair
1 For New & Returning 4-H Members: Online Enrollment DUE to participate in 4-H Club Day
7 Red Wheel Delivery, Salina
9 Volunteer Screening Orientation, Location TBA – RSVP 1 week prior to, online
16 Gavel Games/Model Meeting Entries, DUE Online (by 11:59 p.m.)
(The link will be sent to the Organizational Leaders via email.)
16 Adult Chaperone Application, DUE
17 Sarah in Minneapolis Office
24 & 25 Minneapolis Office Closed
24-31 Salina Office Closed
TBD Ambassador Retreat

NEW AND RETURNING MEMBERS – Enrollment is DUE no later than 12/01/19 at 11:59 p.m. to participate in 4-H Club Day.

RETURNING MEMBERS – Enrollment is DUE no later than 12/01/19 at 11:59 p.m. to participate in the County Fair.

NEW MEMBERS – Enrollment is DUE no later than 05/01/20 at 11:59 p.m. to participate in the County Fair.

Enrollment is NOT complete until the online enrollment is done and accepted.

THINGS TO DO

• Online Enrollment DUE no later than 12/01/19 to participate in 4-H Club Day
• Continue Gavel Game Teams/Model Meeting
• Promote Red Wheel Sales (Minneapolis Area)
• Encourage Demonstration Trainers to start helping 4-H members prepare for 4-H Club Day
• Encourage Talks & Demonstrations at club meetings (this should happen throughout the year...right now it is a great way for 4-H members to prepare for 4-H Club Day)
• Encourage leaders to continue to conduct project meetings
• Encourage further work by Coordinators/Trainers
• Encourage 4-H Club Day Planning
• Begin thinking about when a club judging contest may be held for the club members
JANUARY – 2020

1  Offices Closed, Minneapolis & Salina
6  4-H Club Day Entries Due ONLINE (by 11:59 p.m.)
6  State 4-H Scholarships, DUE
10 & 11 Gavel Games/Model Meetings, TBD, Salina
11  District 4-H Quiz Bowl, TBD, Salina
12  4-H Club Day Scheduling
13  KAPs for Area Contest, DUE
15  CWF Registration DUE Online
16  Regional KAP Screening, Manhattan
18  Northeast Regional 4-H Leadership Event (NELE), Rock Springs
20  Offices Closed, Salina & Minneapolis
23  Sarah in Minneapolis Office
23  Organizational Leaders’ Update, Online (Zoom)
24-26 Kansas 4-H Horse Panorama, Rock Springs
27  4-H Council, Minneapolis
31  Red Wheel Sales end, Minneapolis
TBA  4-H Day with the Lady Wildcats Basketball, Manhattan

THINGS TO DO

• Plan and encourage 4-H Club Day participation
• Promote Red Wheel Sales (Minneapolis Area)
• Encourage project leaders to continue work
• Encourage state/district/area wide trainings
• Update 4-H Records/KAPs

FEBRUARY

6  Red Wheel Sales DUE by 5 p.m., Minneapolis
15  4-H Club Day, Salina South Middle School
16-17 Citizenship In Action (CIA), Topeka
17  Office Closed, Minneapolis
21-22 State Ambassador Training, Rock Springs 4-H Center
29  Red Wheel Delivery, Minneapolis

THINGS TO DO

• Check 4-H members progress towards the requirements for the Achievement Pins
• Check club’s progress toward goals
• Camp Counselor applications available
• Promote Oz-Some 4-H Camp & Rookie Camp
• Promote district judging contests, usually takes place at 4-H Club Day
MARCH
1-31  Ottawa County 4-H Foundation Fund Drive
1    Local Scholarships: 81-40 Riding Club, 4-H Development, and Tri-Rivers Scholarships, DUE
13   Sarah in Minneapolis Office
14   Spring Beef Weigh-in
23   4-H Council, Salina
28   Regional 4-H Club Day
28-Apr 2 National 4-H Conference, Chevy Chase, MD
29   Volunteer Screening Orientation, Location TBA – RSVP 1 week prior to, online – Potential Camp Counselors should attend this

THINGS TO DO
• Check project leaders on progress
• Encourage Discovery Days participation
• Encourage Individuals to sign up for Fair Superintendents and Assistants
• Promote Club Exchange
• Promote Oz-Some 4-H Camp & Rookie Camp (campers and counselors)
• Plan and work on fair projects
• Promote Districtwide Leadership Workshop
• Don’t forget about holding a club judging contest if you have not already

APRIL
1  County Fairs – Superintendents & Assistants, DUE ONLINE
1  Organizational Leaders’ Update, Online (Zoom)
7  Districtwide Leadership Workshop, Minneapolis, 7-8:30 p.m.
15  Camp Counselor Applications, DUE
15  Camp Counselor Interviews, Minneapolis
15  Sarah in Minneapolis
16, 21  Camp Counselor Interviews, Salina
29  Sheep, Meat Goat Check-in, Salina
30  Sheep, Meat Goat Check-in, Minneapolis

THINGS TO DO
• Check progress toward goals
• Encourage participation in Oz-Some 4-H Camp (campers and counselors)
• Horse ID Papers due May 1, no late forms accepted
• Work on Fair projects
• Update 4-H Records/KAPs/Pin Applications
• Promote Districtwide Leadership Workshop
• Promote 4-H Campference
• Tri-Rivers Fair Queen/King candidates selected
MAY

1 Discovery Days Registration, DUE
1 Tri-Rivers Fair King/Queen Names, DUE
1 Horse IDS DUE, all District 4-H Horses
1 For All Members: Project Add/Drop DUE
1 For New Members: Online Enrollment DUE to participate in county fair
15 Campference Registration, DUE
25 Offices Closed, Salina & Minneapolis
27-29 Discovery Days, Manhattan
TBA Emerald Circle Banquet
TBA 4-H Council, Minneapolis
TBA Camp Registration, DUE

THINGS TO DO

• Plan summer activities, tours, picnics, etc.
• Check project leaders progress
• Promote Summer Leadership Academy
• Recruit Tri-Rivers pop stand and building monitors

JUNE

1 Tri-Rivers Fair Queen/King Resume’s, DUE
15-16 Oz-Some 4-H Camp Counselor Training, Rock Springs 4-H Center
16-19 Oz-Some 4-H Camp, Rock Springs 4-H Center
22-25 4-H Campference, Rock Springs
27 Invitational Dog Show
30 Organizational Leaders’ Update, Online (Zoom)
TBA Summer Leadership Academy, K-State Polytechnic
TBA Citizenship Washington Focus
TBA Ottawa County Fair pre-entries, DUE (by 5 p.m.)
TBA State Geology Field Trip

THINGS TO DO

• Plan and work on fair exhibits
• Encourage Fashion Revue participation
• Parents Committee search for Organizational Leaders and Project Leaders for next 4-H year
• Recruit Tri-Rivers pop/concession stand and building monitors
**JULY**

1  Tri-Rivers Pre-Fair entries, DUE ONLINE (by 11:59 p.m.)
3  Offices Closed, Salina & Minneapolis
27  4-H Council Meeting, Salina
28  Tri-Rivers Queen/King Royalty Reception
31  Tri-Rivers Fair Clean-up
TBA  Ottawa County State Fair pre-entries, DUE (by 5 p.m.), Minneapolis
TBA  North Central District Horse Show, Salina
TBA  Ottawa County Fair Clean-up
TBA  Ottawa County Fair Foods Judging
TBA  Ottawa County Fair Visual Arts Judging
TBA  Ottawa County Fair
TBA  Ottawa County Fair Fashion Revue, Clothing Judging, and FACS judging
TBA  Ottawa County Fair Release and Clean-up

**THINGS TO DO**

- Continue 4-H work
- Ottawa County and Tri-Rivers fair pre-entries DUE
- Encourage exhibiting at fair
- Tri-Rivers pop/concession stand/building monitors
- Ottawa County State Fair entries, DUE
- Update 4-H Records/KAPs/Pin Applications
- Start thinking about selling Lions BBQ tickets
- Promote Kansas 4-H Volunteer Leaders Forum
- Promote Kansas 4-H Youth Leadership Forum
- Encourage Council 4-H members to run for a District Council Office
AUGUST

1  Ottawa County & Tri-Rivers Fair Dog Shows, Salina
2  Tri-Rivers Fair 4-H Fashion Revue Judging
2  Tri-Rivers Fair 4-H Public Revue
4  Pre-Fair Judging, Tri-Rivers Fair
5-9  Tri-Rivers Fair
10  Tri-Rivers State Fair pre-entries, DUE (BY NOON), Salina
14  State 4-H Dairy Quiz Bowl & Dairy Judging, Salina
14-15  Kansas Jr. All Breeds Dairy Show, Salina
TBA  Livestock, Meats, & Horticulture Judging Contests, Manhattan

THINGS TO DO

- Set 4-H Record/KAP/Pin Application due date for club
- Tri-Rivers State Fair entries, DUE
- Tri-Rivers pop stand workers
- Sell Lions BBQ tickets
- Encourage Achievement Pin Award Applications
- Parents’ Committee continue search for leaders
- Record books/KAPs/Pin Applications due to Organizational Leaders
- Organize Nominations Committee
- Recruit Lions BBQ workers
- Encourage Council 4-H members to run for a District Council Office
- Promote National 4-H Conference
- Promote the Ambassador Program
### SEPTEMBER

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Club Organizational Leaders changes, DUE</td>
</tr>
<tr>
<td>7</td>
<td>Offices Closed, Salina &amp; Minneapolis</td>
</tr>
<tr>
<td>8-10</td>
<td>State Fair Entries to the Extension Offices</td>
</tr>
<tr>
<td>11-20</td>
<td>Kansas State Fair, Hutchinson</td>
</tr>
<tr>
<td>14</td>
<td>4-H Council Officer Applications, DUE</td>
</tr>
<tr>
<td>22</td>
<td>Organizational Leaders' Update, Salina</td>
</tr>
<tr>
<td>24</td>
<td>Organizational Leaders’ Update, Minneapolis</td>
</tr>
<tr>
<td>28</td>
<td>KAP’s, Achievement Pin Applications, Club Annual Summary, DUE</td>
</tr>
<tr>
<td>28</td>
<td>4-H Council – Officer Elections, Minneapolis</td>
</tr>
<tr>
<td>29</td>
<td>Trips and Awards Committee Meeting, Salina</td>
</tr>
<tr>
<td>29</td>
<td>District KAP Judging, Salina</td>
</tr>
<tr>
<td>30</td>
<td>Ambassador Applications, DUE</td>
</tr>
<tr>
<td>30</td>
<td>4-H Youth PDC Representative Applications, DUE</td>
</tr>
<tr>
<td>TBA</td>
<td>Districtwide Officer Training/Family Event, Lindsborg</td>
</tr>
</tbody>
</table>

### THINGS TO DO

- Election of officers
- Plan club achievement programs
- Check project leaders list
- Send Club changes; Organizational Leaders, times, meeting places submitted to Ext. Offices
- Conduct Project Enrollment Fair
- Promote the Ambassador Program
- Announce 4-H Week and 4-H Sunday
- Plan meeting with Parents’ Committee
- Plan installation of officers for October
- Results – recruitment efforts; i.e. project leaders
- Review Constitution and Bylaws with executive committee
- Plan for Organizational Leaders Update
- Promote Kansas Youth Leadership Forum (KYLF)
- Promote the Ambassador Program
- Turn in 4-H Pin Applications/KAPs/Club Summary/etc.
OCTOBER
1    National 4-H Conference Applications, DUE to the State 4-H Office
4-10 National 4-H Week
26   4-H Celebration of Achievements Reservations, DUE

THINGS TO DO

• Install Officers
• Participate in 4-H Week Activities
• Set club goals and decide a club project
• Enroll and re-enroll members ONLINE
• Orientate Project Leaders & New Families
• Ask new families to complete Volunteer Screening process
• Volunteers enroll/re-enroll in 4HOnline
• Conduct new membership drive/enrollment fair
• Promote 4-H Celebration of Achievements and explain the RSVPs (online)
• Encourage New Family Coordinator, Parent Leader Trainer, etc. to begin working
• Start and Promote Red Wheel Sales (Salina Area)
• Promote Kansas Youth Leadership Forum (KYLFF) and the Kansas 4-H Volunteer Leaders Forum
• Promote 4-H Council Committees, Citizenship Washington Focus
• Recruit Financial Review Committee
• Recruit club members and families to serve on club committees
THINGS TO DO

- Complete re-enrollment ONLINE
- Project leaders need to fill out Volunteer Service Application and Renewal Forms ONLINE
- Enrollment of volunteers, Volunteer Screening Forms ONLINE
- Provide new members with membership packets
- Encourage project leaders to start meetings
- Encourage Club New Family Coordinators to conduct meetings
- Complete club program books and give to families
- Give project leaders the names of youth in their group
- Promote 4-H Council Committees, Citizenship Washington Focus
- Start and Promote Red Wheel Sales (Minneapolis Area)
- Complete Club Financial Review
- Start Gavel Game Teams/Model Meeting
- Encourage Talks & Demonstrations at club meetings (this should happen throughout the year...right now it is a great way for 4-H members to prepare for 4-H Club Day)

Please refer to the Events Calendar on our website (http://centralkansas.ksu.edu/4-h) for the most current dates regarding 4-H activities.