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Central Kansas District 4-H

**August / September,
2020**

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Kansas4-H.org

KANSAS 4-H STATE SCHOLARSHIP RECIPIANTS

Central Kansas District had six State 4-H Scholarship recipients. Congratulations!

**Blake Bell
Jeannie George
Haley Peterson**

**Anya Pohl
Keely Orr
Rylee Schrock**

THANK YOU SUPERINTENDENTS & ASSISTANTS!!!!

The county fairs are over for another year! **The county fairs are not possible without our volunteers, parents, and teen leaders.** THANK YOU for making the fairs a success!!! A special thank you goes out to all the superintendents and assistants for their work in the various 4-H divisions. The fairs would not have been successful without everyone's help!



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Central Kansas
District

To all our Fair Volunteers,

THANK YOU FOR MAKING OUR 2020
FAIRS SUCH A SUCCESS!
WE GREATLY APPRECIATE
ALL THAT YOU DO!



7 Steps to a Great Thank You Note

- 1 A greeting to the thank you note recipient
- 2 Specific reason you are thanking them
- 3 The reason why you appreciate them
- 4 How you plan to use the gift or why the gift was important to you
- 5 A comment or detail about yourself
- 6 A repeat of your thank you
- 7 A closing and signature of your name

✿ 4-H GROWS HERE

MICHIGAN STATE UNIVERSITY Extension

FAIR THANK YOU NOTES

Attention exhibitors!!! Don't forget the important thank you notes! You may think "Thank You" notes are little inconveniences that waste your time, but think again! Donors greatly appreciate knowing who won their trophies and awards. Donors look forward to hearing from the 4-H members. If you cannot find the donor's address...check the bottom of the trophy for the sponsor. Please remember to send thank you notes...it helps for future giving! Don't know what to write? Thank them for sponsoring the award, tell them about yourself and the project you won the award for. You can also tell them about the other 4-H projects you are enrolled in and the activities you enjoy doing in 4-H. Don't forget to sign your name!

THANK OUR FAIR SUPPORTERS

We are very fortunate that we have had some great support for our county fairs. Consider writing a thank you note as a family to the following groups for the respective fairs. If we wouldn't have had the support of our local fairboards we would not have been able to hold the county fairs we had.

Premiums, Facility, etc.
Ottawa County Fairboard
307 N Concord, Ste 190
Minneapolis, KS 67467

Premiums, Lunches for Helpers, Facility, etc.
Tri-Rivers Fairboard
P.O. Box 124
Salina, KS 67401

Lunches for Helpers on Monday
Accessible Home Health, Inc
Attn: Debra Blomquist
100 N. 7th St #206
Salina, KS 67401

4-H NEWSLETTER DEADLINES FOR 2020

If you have something you would like in the *4-H Newsletter*, be sure to email it to semaass@k-state.edu. The deadline for October is September 7; November is October 11; and December/January is November 8.



COUNTY FAIR PHOTOGRAPHY JUDGING RESULTS

Intermediate Division

Top 9 Individuals

1. Charlotte Knopf, Gypsum Valley
2. Acacia Pracht, Smoky View
3. Eian Pracht, Smoky View
4. Caleb Schlatter, Boldly Go
5. Karley Thelander, Boldly Go
6. Erika Koehn, Pleasant Valley
7. Kayla Norberg, Smoky View
8. Avery Kinkelaar, Gypsum Valley
9. Rachel Doris, Woodsdale

Senior Division

Top 10 Individuals

1. Jayci Shepard, Pleasant Valley
2. Shelby Stolzenburg, Willing Workers
3. Weston Schrader, Solomon Valley
4. Madison Repp, Friendly Valley
5. Rebekah Thompson, Friendly Valley
6. Keely Orr, Friendly Valley
7. Katrina Fahrenthold, Boldly Go
Reygan Schrock, Cardinal
9. Matthew Redden, Willing Workers
10. Olivia Boucek, Woodsale

COUNTY FAIR FCS JUDGING RESULTS

Intermediate Division

Top 10 Individuals

1. Kayla Norberg, Smoky View
2. Erik Schlatter, Boldly Go
3. Josi Schrader, Solomon Valley
4. Acacia Pracht, Smoky View
5. Ryan Myers, Woodsdale
Landon Wisbey, Pleasant Valley
7. Charlotte Knopf, Gypsum Valley
8. Eian Pracht, Smoky View
9. Erika Koehn, Pleasant Valley
10. Karley Thelander, Boldly Go

Senior Division

Top 10 Individuals

1. Shelby Stolzenburg, Willing Workers
2. Liam Nichols, Solomon Valley
3. Weston Schrader, Solomon Valley
4. Klaira Thelander, Boldly Go
5. Matthew Redden, Willing Workers
6. Katrina Fahrenthold, Boldly Go
7. Rebekah Thompson, Friendly Valley
8. Madison Repp, Friendly Valley
9. Abby Myers, Woodsdale
10. Benjamin Schlatter, Boldly Go



KANSAS STATE FAIR DETAILS

Details for the 2020 Kansas State Fair 4-H Virtual entries were emailed on Tuesday, August 18. Entries are due by 10 a.m., Monday, August 24. Contact the Extension Office with any questions.



KANSAS 4-H KEY AWARD APPLICATION REVIEW

The Kansas 4-H Key Award is due to either Extension Office by Monday, September 28, 5 p.m. However, the Trips & Awards Committee has decided to give 4-H members the opportunity to submit the application early for it to be reviewed and to receive feedback. **The optional "review" deadline will be Monday, August 31, 5 p.m.** If a 4-H member submits their Key Award Application by August 31, the Trips & Awards Committee will review it and provide them feedback on what they will need to change in order for the 4-H member to receive the Kansas 4-H Key Award. The revised application would be due on September 28. If a 4-H member does not turn an application in until September 28, 5 p.m., and the application is not thorough, the 4-H member will not receive an opportunity to revise the application. They will have to apply for the award the following year, if eligible.

VOLUNTEERS NEEDED FOR DISTRICTWIDE PROJECT AWARD SCREENING

We need your help! On Tuesday, September 29, adult volunteers are needed to help evaluate and rank the Central Kansas District 4-H Project Award Applications. The evening will begin at 6:00 p.m. at a location yet to be determined in Salina (an email will be sent to participants on the finalized location in a confirmation email). We are also making plans for this to go virtual if we need to go that route. Parents are welcome to participate as reviewers, but they may not screen in an area in which their children have submitted a project award application. Serving as a reviewer is one of the best ways to learn about the 4-H project award application and process. If you've never been a reviewer, please note that you'll be paired with another volunteer for the screening process. We strive to pair a new reviewer with someone who has been a reviewer previously. This is also a great chance to help your club as we are hopeful that each club will have at least two volunteers for the screening.

Please complete the information at this link: https://kstate.qualtrics.com/jfe/form/SV_bwlXDzncjz4mJdH and respond by September 13.

SAVE THE DATE: 4-H CELEBRATION OF ACHIEVEMENTS

The plan at this time is to hold the 2020 4-H Celebration of Achievements on Sunday, November 8. A time and location are yet being determined. Please be sure and put this event on your calendar. RSVPs will be taken by club and plan to have more information to the club leaders at the September 4-H Leader Updates. Hope to see everyone at the 2020 4-H Celebration of Achievements!



UPDATE ON AWARD APPLICATIONS & RECORD BOOKS

During these uncertain times, we are continuing to look at the various requirements for year-end awards. The Trips & Awards Committee has met and here are some things they want you to be aware of:

- **FILL IN ALL THE BLANKS** on the applications. Do not leave any incomplete.
- In general, if a required item is not met due to COVID-19, the committee will take each application on a case by case basis. However, the committee would encourage you to get creative and complete an appeal, if need be, in September.



Pin Application

- If you were scheduled to participate in the Gavel Games, Model Meetings, and Quiz Bowl contests on January 18 and were not able to participate due to the rescheduled date, the committee encourages you to complete the appeal process.
- Those registered to attend NELE can count it since it was cancelled due to bad weather.
- Those who were SCHEDULED to participate in Regional 4-H Club Day can count it.
- #3 – If you haven't already had your club tour, we encourage Clubs to consider a virtual tour. If a virtual tour is not possible, club leaders should contact Sarah for the alternative option.
- #7 - If a club is unable to have a club fundraiser due to COVID-19, the club can substitute the club fundraiser pin requirement with a revised club budget. The revised club budget should be discussed and voted on in a regular club business meeting, detailing the change in the lack of additional funds from the cancelled fundraiser and how the budgeted items are revised to reflect the loss of income for the current year.
- #16 – Instead of requiring 2 state events, for 2019-2020 only, the requirement will be 1 state event.

Record Books

- Revised record book items have been updated on our website for juniors and intermediates, and more information follows in the next section and was sent via email on Thursday, August 20.

RECORD KEEPING – FOR ALL 4-H FAMILIES, ESPECIALLY NEW FAMILIES

Record keeping is something that is expected of 4-H members and can be beneficial in receiving recognition for the completed 4-H year at the Celebration of Achievements. There are two types of records - Permanent Records which are a summary of 4-H activities for the year, and Project Records with a record completed for each project in which the 4-H member is enrolled. The checklist to help complete the Permanent Records and the application for the Achievement Pins can be found at <https://www.centrankansas.k-state.edu/4-h/new-families/index.html> under the Record Keeping for New Families link. Please talk with your club's New Family Coordinator or Organizational Leader for help in understanding how to use this information.

NEW PROJECT AWARD APPLICATIONS FOR 7-12 YEAR OLDS

For the 2019-2020 4-H year, 7-8 year olds and 9-12 year olds have new project award applications (formerly known as KAPs). These forms are available as form fillable PDFs at <http://www.centrankansas.ksu.edu/> → 4-H Youth Development → Awards & Recognition → Project Award Applications. Remember, these forms are to be completed to be eligible to compete for one of the project awards on the District Level. Refer to the 2020 Awards Information document for more details (available next four pages).



There is a general project report form and an animal project report form. All animals (including cats, hand pets, and dog) should complete the animal project report form. All other projects fall under the general project report form. Don't forget to complete the 4-H Personal Page and include it in the front of your project award application. The evaluation rubric for each age level is also found on this page.

For the 2020-2021 4-H year, these forms will be web based and will be able to be completed online then printed out.

For this year, our seniors, 13 years and older, will still complete the KAP forms.

TIPS FROM THE AWARD COMMITTEE

As your child(ren) finishes up the Member Achievement Pin Application, we have some helpful hints for parents posted at <https://www.centrankansas.k-state.edu/4-h/awards-recognition/index.html>. Be sure to check them out before you submit this application to your organizational leader. Remember, any item left blank, will result in an automatic deferral, and the 4-H member will not receive the pin.

2020 AWARDS INFORMATION

The next four pages outline the 2020 4-H Award details for our 4-H members. Please take time to read through this document thoroughly (also available at <http://www.centrankansas.ksu.edu/> → 4-H Youth Development → Awards & Recognition). If you have any questions, do not hesitate to reach out to your Club Organizational Leader, Sarah, or Kate.

4-H is a **community** of **young people** **across America** who are learning **leadership, citizenship** and **life skills.**



2020 DISTRICT 4-H AWARDS & RECOGNITION INFORMATION



It's hard to imagine that the end of another 4-H year is upon us. With the end of the 4-H year comes time to finish filling out the pin applications, record books, Project Award Applications, Senior Kansas Award Portfolio's, etc. This document highlights the Central Kansas District 4-H Awards System and what awards and recognition are available to 4-H members. 4-H members and parents are strongly encouraged to read this document thoroughly. If you have any questions, please call or email Sarah. The next four pages are also available on the District website, <http://www.centrankansas.ksu.edu/> → 4-H Youth Development → Awards & Recognition → 2020 Award Information. Note: Events occurring after the due date for District awards will count towards the next 4-H year.

Pin Applications/Member Achievement Plan (Revised 09/19)

Top off the 2019-20 year in style...apply for the Achievement Pins! How, you may ask? The Achievement Pin Application is available on the District website (<http://www.centrankansas.ksu.edu/4-h>). The 4-H Member Achievement Plan/Pin is found under 4-H Youth Development → Awards & Recognition → Member Achievement Pin Application. Regardless of what pin the 4-H member is applying for, they will all fill out the same form, but the items required will vary (see the details on the first page of the application).

The Achievement Pins or **Standard of Excellence Award Categories**: Where a "standard" is set and completion of categories is determined by a minimum requirement.

- | | |
|-------------------|--------------------------|
| 1. Membership Pin | 7. Leadership Pin - |
| 2. Bronze Pin | Must be enrolled in: |
| 3. Clover Pin | Citizenship & Leadership |
| 4. Emerald Pin | 8. Gold Pin |
| 5. Silver Pin | 9. Gold Guard |
| 6. Silver Guard | 10. Citizenship Pin |

Please note:

- Only one Achievement Pin can be received by each 4-H member per year.
- A pin may be skipped, but once a pin is skipped, a 4-H member may not go back and apply for it. For example: If a 4-H member received the Emerald Pin in 2013, receives the Silver Guard in 2014, he/she cannot apply for the Silver Pin in 2015.
- **Only Central Kansas District 4-H Member Achievement Plan/Pin Application will be accepted. Be sure to download the application from the District website.**
- Members are encouraged to **check all boxes** for the events/activities/accomplishments. This will assist the review committee if there is a problem with one of the items selected on the application. any item left blank, will result in an automatic deferral and the 4-H member will not receive the pin.

Appeal Process for Deferred Pin Applications/Member Achievement Plans (Revised 09/2017, Reviewed 09/2019)

If a 4-H member has his/her pin application deferred on the club level, the organizational leader is to notify the 4-H member. If the 4-H member wishes to appeal the deferral, they may do so by completing the Appeal Process form. The Appeal Process form is found under 4-H Youth Development → Awards & Recognition → Member Achievement Pin Application.

Kansas 4-H Key Award (September, 2017)

The Kansas 4-H Key Award is a State Award. The basic requirements are: 1) a 4-H member must have passed his/her 16th birthday before January 1 of the current year; 2) completed four or more years of 4-H work; and 3) enrolled in leadership for four or more years. There are several other requirements for this award. The Kansas 4-H Key Award is found under 4-H Youth Development → Awards & Recognition → Key Award Application (found under Additional Award Forms). Applicants are encouraged to attach additional pages to be able to describe in detail the answers to the questions. **While this award application is due on September 28, 5 p.m., there is an optional "review deadline" of August 31, 5 p.m.** If a 4-H member submits their Key Award Application by August 31, the Trips & Awards Committee will review it and provide them feedback on what they will need to change in order for the 4-H member to receive the Kansas 4-H Key Award. If a 4-H member does not turn an application in until September 28, 5 p.m., and the application is not thorough, the 4-H member will not receive an opportunity to revise the application. They will have to apply for the award the following year, if eligible.

Please note: A 4-H member may apply for the Kansas 4-H Key Award (State Award) in addition to an Achievement Pin (District Award) in the same year.

Ten-Year Award (2020)

In order for a 4-H member to receive a plaque for being in 4-H for 10 years, he/she will need to complete the Ten-Year Award Application. The Ten-Year Award Application is found under 4-H Youth Development → Awards & Recognition → Ten-Year Award Application (found under Additional Award Forms). This application will be due September 28, 5 p.m.

Outstanding 4-H Member Award

Do you want to be considered for the Outstanding 4-H Member Award? Are you wondering what you need to do to be considered? If you are a 4-H member 15 years old and older before January 1 of the current year, complete and turn in a Kansas Award Portfolio (KAP) in any 4-H project award area by September 28, you will be eligible for this award. There is no separate application to complete. **After all the books are judged, the members with the top scoring books will be interviewed by a panel on Sunday, October 11, in the afternoon.** Interviewees will be notified by email with their scheduled time and location of the interview.

The Outstanding 4-H Member(s) will be named at the *Central Kansas District 4-H Celebration of Achievements*. If you are selected to interview, you will want to dress in business professional attire. This means, guys, you will want to wear dress pants, button up shirt and tie, no tennis or athletic shoes. A suit jacket is optional, but you may want to try to borrow one if you don't have one. Girls, a dress, skirt, or dress slacks and top is appropriate...no spaghetti straps.

Remember your appearance is someone's first impression of you and will set the tone of your interview. You should also prepare by reviewing your KAP...you will probably be asked some questions about your leadership roles and other things you accomplished this year, so make sure you have a copy of your KAP, because your KAP will not be returned until the *Central Kansas District 4-H Celebration of Achievements*.

This award may only be received once during a member's 4-H career.



Project Award Applications

Did you know that the true completion of your 4-H project is the final report you write...a.k.a. your Record Book or Project Award Application? The number one question asked about project awards is "who can apply?" The answer is any 4-H member. All 4-H members will submit their project award application to their club leaders, and the leaders will turn all of the project award applications in to either Extension Office. So, if your goal is to receive a District Award in a 4-H Project Area, then you will want to fill out the project award application for your age. Project Awards can be received more than once during a 4-H member's career. Below are the 4-H Project Award Areas.

2019 – 2020 4-H Project Award Areas

- | | | |
|--|---|--|
| <ul style="list-style-type: none">• Beef• Citizenship• Clothing & Textiles
(includes construction, buymanship, fashion revue)• Communications
(includes public speaking & other medias)• Dairy (cattle & goats)• Dog Care & Training• Energy Management
(includes electric/electronics, small engines, power of the wind)• Entomology• Environmental Science• Family Studies• Fiber Arts | <ul style="list-style-type: none">• Foods & Nutrition
(includes foods preservation)• Geology• Health & Wellness
(includes health/fitness, bicycle, recreation, outdoor adventures)• Home Environment• Horse• Leadership• Meat Goats• Performing Arts• Pets
(includes cats & hand pets)• Photography• Plant Science
(includes forestry, horticulture, field crops) | <ul style="list-style-type: none">• Poultry• Rabbits• Reading• Self-Determined
(includes CO₂ cars and welding)• Sheep• Shooting Sports• Space Tech
(includes computers, rocketry, aerospace, robotics, astronomy, UAS)• Swine• Visual Arts• Wildlife
(includes sport fishing)• Wood Science |
|--|---|--|

There are three age levels for the 4-H Project Awards. They are 7-8 year olds, 9-12 year olds, and 13 years old and older. All Project Award Applications are available on the District website under 4-H Youth Development → Awards & Recognition → Project Award Applications. The awards will be divided by age groups: 7-8 years old; 9-12 years old; and 13 years old and older. Guidelines for the different age groups are:

✿ **7-8 years old** (October, 2019)

This age group will fill out the project award application for the 7-8 year olds. Note that there is a specific project award application for animal projects. This age group will need to turn in their award application in a **red or blue** binder. Everyone in the 7-8 year old group who has turned in a project award application will receive a participation certificate and a “token” of recognition (i.e., 4-H item such as a pencil, key chain, magnet, etc.). Be sure to complete the 4-H Personal Page and include in the front of the Project Award Application.



✿ **9-12 years old** (October, 2019)

This group will need to use the project award application for the 9-12 year olds. Note that there is a specific project award application for animal projects. This age group will need to turn in their award application in a **white** binder. Be sure to complete the 4-H Personal Page and include in the front of the Project Award Application.

✿ **13 years old and older** (Revised 09/15/2014)

This group will need to fill out the Kansas 4-H Award Portfolio for the 14 years old and older (We use the state form, and it will state it is for 14 years old and older. However, for the Central Kansas District it will be for those 13 years old and older.). They will need to follow the guidelines on the KAP as set forth by the State 4-H Office for the regional and state contests. This age group will need to turn in their award application in a **black** binder.

The 9-12 year old group & 13 years old and older group will be recognized using the following guideline: Youth will be recognized based on the enrollment in the age group. 10% or up to 4 books/individuals may be recognized. But, if 15 or more books are turned in within a project area, more youth may be recognized. For every 5 books over 10, one more 4-H Member may receive recognition. For example, if the photography project had 23 award recognition books turned in and had an enrollment of 43, 6 books/individuals may be recognized (10% up to 4 and for every additional 5 books after 10, 1 more youth can be recognized...4+1+1 = 6). Only books in the 9-13 year old and 14 year old and older groups that warrant recognition will be recognized for an award.

The **binders** should be a ½ inch or 1 inch 3-ring binder. No clipart or pictures are allowed on the cover page. The notebooks should have a label (or sheet of paper for the presentation/view binder notebooks) with the following:

4-H Member's name (First and Last name)
Central Kansas District
4-H Club Name
4-H Project Area

Additional Club Forms

For the 4-H member who just wants to keep records and not compete for a 4-H Project Award, they will need to complete the Central Kansas District 4-H Project Record (Revised 2015) for them. This form will replace the Generic 4-H Project Record Form. The Central Kansas District 4-H Project Record will NOT be used for a District Project Award, only for the 4-H Members who just want to fill out a record book on their project. This form would count towards the record book requirement for the achievement pin applications. The Central Kansas District 4-H Project Record is found under 4-H Youth Development → Awards & Recognition → Central Kansas District 4-H Project Record (found under Record Keeping Materials) OR under 4-H Youth Development → Record Keeping Materials → Central Kansas District 4-H Project Record.

In addition to the Central Kansas District 4-H Project Record, the 4-H Permanent Record (PDF – Reviewed January, 2019; DOC – October, 2008) is also a great record keeping tool for 4-H members. The Permanent Record is found under 4-H Youth Development → Awards & Recognition → Permanent Record (found under Record Keeping Materials) OR under 4-H Youth Development → Record Keeping Materials → Permanent Record.

Most clubs use the CKD Record Book Check Sheet (Revised 09/2019) to help review the 4-H Record Books and KAP's before they come to the Extension Office. The CKD Record Book Check Sheet is found under 4-H Youth Development → Awards & Recognition → CKD Record Book Check Sheet (found under Record Keeping Materials) OR under 4-H Youth Development → Record Keeping Materials → CKD Record Book Check Sheet.

A complete 4-H Record Book includes: Central Kansas District 4-H Project Record Form for each project enrolled in (that a KAP is not completed), 4-H Personal Page, Permanent Record, 4-H Story, and Pictures.

Also, organizational leaders, the Club Summary (or annual summary) (Revised 09/2019) for the club seal is available under 4-H Youth Development → Organizational Leaders → Club Summary. This form is due September 28, 5 p.m., to either Extension Office.

Don't forget that the Club Secretary's Book & Treasurer's Book are also due to the Extension Office on September 28.

Awards Specific to the Minneapolis Area Club Members - \$50 award

Below is a list of project areas that are included in this series of awards. The recipients of these awards are the senior winners in the respective project based on the 4-H Member's KAP.

- Beef Award – Everett Harris Award
- Citizenship Award, Leadership Award – Sponsored by: Ottawa County 4-H Foundation
- Lucky Seven 4-H Club Horse Award – Sponsored by: Ottawa County 4-H Foundation
- Sheep Award, Swine Award – Sponsored by: Ottawa County Pork Producers Association

Additional District Awards

4-H Alumni – Due September 28, 5 p.m.

Each 4-H Community Club or Individual can nominate an individual(s) for this award. The nomination should be typed and the requirements are as follows:

- ✿ Submit a name of someone whom you feel has contributed a great deal to Central Kansas District 4-H
- ✿ The nominee does not have to serve in a volunteer leader role
- ✿ The nominee should be a past 4-H member, but does not have to have been a 4-H member in the Central Kansas District (Ottawa or Saline County)
- ✿ While a nomination form can be found under 4-H Youth Development → Organizational Leaders → 2019-20 Award Forms, nominations can be made in a letter form to the review committee and contain the criteria mentioned above.

Family of the Year – Due September 28, 5 p.m.

Each 4-H Community Club or Individual can nominate several families for this award (one nomination form per family). The nomination should be typed and the requirements are as follows:

- ✿ To be eligible, at least one member of the family must be a current Central Kansas District 4-H Member or 4-H volunteer leader
- ✿ The selection criteria for this award includes:
 - Balance of total family involvement in 4-H
 - Contributions family has made to the 4-H program (most weight given to club and local levels)
 - Years of service to 4-H
 - Involvement and contributions given to community
 - Evidence family has benefited from 4-H
- ✿ While a nomination form can be found under 4-H Youth Development → Organizational Leaders → 2019-20 Award Forms, nominations can be made in a letter form to the review committee and contain the criteria mentioned above.

Friend of 4-H – Due September 28, 5 p.m.

Each 4-H Community Club can nominate a maximum of one individual for this award. The nomination should be typed and the requirements are as follows:

- ✿ Submit a name of someone whom you feel has contributed a great deal to Central Kansas District 4-H
- ✿ The nominee does not have to serve in a volunteer leader role
- ✿ The nominee does not have to be a past 4-H member
- ✿ While a nomination form can be found under 4-H Youth Development → Organizational Leaders → 2019-20 Award Forms, nominations can be made in a letter form to the review committee and contain the criteria mentioned above.

Volunteer of the Year Award

This award is for individuals who have served as 4-H volunteers for **less than 10 years** at the district or state level as determined before January 1 of the current year. Nominations can come from the club or individuals. Self-nominations are accepted and encouraged. One award will be given each year. Nominations may be made in a letter form indicating why the nominee is deserving of this award. This nomination will be due September 28, 5 p.m., to either Extension Office.

Outstanding Lifetime Volunteer Award

This award is for individuals who have served **10 or more years** at the district or state level as determined before January 1 of the current year. Nominations can come from the club or individuals. Self-nominations are accepted and encouraged. One award will be given each year. Nominations may be made in a letter form indicating why the nominee is deserving of this award. This nomination will be due September 28, 5 p.m., to either Extension Office.

At the time of updating the award information, we had not received details from the state regarding the 4-H alumni, volunteer of the year, and outstanding lifetime volunteer awards. Therefore, we do not know if there will be state awards in these areas for 2021.

END OF THE YEAR FINANCIAL REVIEW

In August, all organizational leaders should have received an email with a link to a letter from Sarah with information about the 2019-20 Financial Review. Remember, the report is due to either Extension Office by November 16 at 5 p.m. The Financial Review Form is posted online for your convenience under *Organizational Leaders*. If you have any questions, please contact Sarah.



LEADERSHIP OPPORTUNITIES

4-H COUNCIL

September Meeting

The September 4-H Council Meeting will be held on Monday, September 28, at 7 p.m. Due to the need to social distance, a location is yet to be determined. An email will be sent to the 2019-2020 representatives, as well as the Organizational Leaders.

4-H Council Officer Applications

Have you considered taking a leadership role with the Central Kansas District 4-H Council? Well, now is your chance! 4-H Council Officer Applications are on the website (<http://www.centrankansas.ksu.edu/4-H>) under 4-H Member Forms & Documents. Applications are due to either Extension Office by 5 p.m. on Monday, September 14. One year of 4-H Council experience is required. If you have any questions, feel free to contact any of the current officers or Sarah.



THE CENTRAL KANSAS DISTRICT 4-H AMBASSADOR PROGRAM WANTS YOU!!!

Do you enjoy the 4-H program and all the opportunities it provides? Are you looking to take your leadership skills to the next level? Then the Central Kansas District 4-H Ambassador Program just might be for YOU!

We are looking for 4-H members who are interested in becoming 4-H Ambassadors. The Ambassadors represent and promote the 4-H program and help it grow! Some of the programs that the Ambassadors have assisted with are various things at the Fair, 4-H Celebration of Achievements, Friends of 4-H Breakfast, Ag Awareness Day, etc.

The Ambassador Program is a large commitment for 4-H'ers and their families. Please take time to carefully consider the time commitment to the program and other requirements before applying. Interested 4-H'ers need to be in at least the 8th grade, interested in promoting the 4-H program and willing to make a two year commitment to the program.

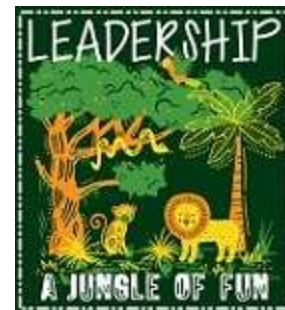
The applications are available at either Extension Office or online at <http://www.centrankansas.ksu.edu/4-h> under 4-H'er Forms and Documents. Applications are due to either Extension Office **no later than 5:00 p.m. on September 30. Interview will take place on Sunday, October 11, at 2 p.m.** For more information about the ambassador program, contact a current Ambassador or Collyn Fouard at ckfouard@gmail.com or 785-201-2813.

4-H PDC YOUTH REPRESENTATION

Each 4-H Club has the opportunity to encourage 4-H members who are in 8th grade or high school to serve as a youth representative on the 4-H Program Development Committee. Youth will serve on the 4-H PDC from October until September. Two youth from each geographic area in the District will be chosen to serve this one year term. The application is available at <http://www.centrankansas.ksu.edu/4-H>, under 4-H Member Forms & Documents, and are due to either Extension Office **no later than 5:00 p.m. on September 30.**

KANSAS YOUTH LEADERSHIP FORUM (KYLF)

Come and build your leadership skills and potential through workshops, delegate groups, inspirational speakers and more. In addition, the 2021 State 4-H Youth Leadership Council will be elected during KYLF. An awesome set of skill building workshops are planned as well.



The Kansas Youth Leadership Forum will be held ONLINE November 21 & 22. The Forum is for youth ages 14-18, before January 1, 2021. The tentative schedule is: Saturday 9 a.m. – 12 p.m. and 1:45 p.m. – 4:00 p.m. and Sunday, 1:30 – 4:30 p.m.

Registration information is not yet available, but will be soon. Please check <http://www.kansas4-h.org> often for details. Registration will be online. Upon completing your registration online, you will immediately know your workshops and any related fees!

To be eligible for a scholarship through District 4-H Council, do not forget to complete the 4-H Council Scholarship Application (<http://www.centrankansas.ksu.edu/4-h>, under 4-H Member Forms and Documents) and turn in to the Extension Office by the registration deadline. The scholarship will be \$75. There will be a \$25 cancellation fee that will be charged to any 4-H member who decides not to attend after registering. This is not a local fee, but a state fee. The 4-H Council Scholarship WILL NOT cover this cancellation fee.

KANSAS 4-H YOUTH LEADERSHIP COUNCIL

The Youth Council Application information link is now available on the KYLF webpage on the State 4-H Website. Any Kansas 4-H member between the ages of 14 and 18 before January 1, 2021 may apply. This year's KYLF delegation will elect representatives from the four Extension program areas (NE, NW, SE, SW).



Youth Council members work to involve youth with K-State Research and Extension in promoting, developing, implementing and evaluating Kansas Extension 4-H Youth Development programs in order to reflect the needs and interests of the youth in the state. Council members will also plan and conduct the Kansas Youth Leadership Forum, Citizenship in Action, Campference, 48 Hours of 4-H, and other events.

Please encourage those outstanding young leaders in your club to apply. Applications are due online September 21 before 11:59 p.m. CST and 2 letters of reference must be postmarked or uploaded on the registration site. Additionally, a 2 minute or less video introduction of the candidate will need to be submitted as well. The signature page should be postmarked by September 21. This year the elections will include the application process detailed above, and from those applications up to 12 young people per area will be invited to interview with a panel on Zoom. From those who interview, up to 6 candidates will be selected to be in the election. If you have any questions about State Youth Council, please contact Sarah.



NATIONAL 4-H CONFERENCE

The National 4-H Conference is a working conference where youth and adults, at the invitation of the Secretary of Agriculture, assist in the development of recommendations to help guide 4-H Youth Development Programs nationally and in their communities. This event brings together youth, volunteer leaders, and state and county Extension staff members from across the United States, the U.S. Territories, and the Canadian Provinces.

Delegates must be 15 to 18 years old before January 1, 2021. Up to six Kansas youth may be selected as delegates. Kansas 4-H members who have attended National 4-H Congress are eligible to apply for National 4-H Conference. The 2021 National 4-H Conference will be held April 10-15, 2021, at the National 4-H Center in Chevy Chase, Maryland. **Applications are due ONLINE by September 21, 11:59 p.m. and two letters of reference are to be postmarked by October 1 as well.** For more information about National 4-H Conference and for the application, please go to <http://www.kansas4-h.org/events-activities/national-regional-events/national-4-h-conference/index.html>.

NATIONAL 4-H CONFERENCE CONTINUED

From the state screening process, the top applicants will be invited to participate in an interview to select final delegates. Final selection of delegates will be made on the basis of the written application and interviews. Additional details regarding the interviews are not yet available. If selected as a National 4-H Conference delegate, there are additional responsibilities including being involved in the 4-H program through the State 4-H Youth Council and several other aspects of the Kansas 4-H program.

The approximate share of the registration and transportation costs for delegates chosen to attend this conference is \$1,600.00. There are scholarship possibilities to help offset the cost of the delegate's portion through the District 4-H Council and the local 4-H club.

48 HOURS OF 4-H

According to a 4-H study of positive youth development, 4-H members are nearly 4 times more likely to make contributions to their communities. But just how much can they do? In one weekend this fall, 48-Hours of 4-H will challenge club members, adult leaders, and 4-H alumni to explore their service capabilities and inspire the community around them by taking part in some type of service project during the weekend of October 10-11, 2020. This weekend after National 4-H Week is the perfect opportunity to set up a service project. Invite your friends, clubs, adult volunteers, and past 4-H'ers too! For more information, please go to <http://www.kansas4-H.org/484h> This Kansas 4-H Challenge is brought to you by the Kansas 4-H Youth Leadership Council in conjunction with K-State Research and Extension, Department of 4-H Youth Development with generous support from the Kansas 4-H Foundation.



Club Projects

4-H Clubs may decide to do their own service project for 48 Hours of 4-H. Please go to <http://www.kansas4-H.org/484h> to register your project(s) now. Clubs may also decide to order 48 Hours of 4-H t-shirts. Information will soon be posted on the website where you will register your project. T-Shirt orders will be due sometime in September. Colors of the t-shirts this year are not yet known, however, we do know that adult and youth sizes will be available.

District Projects

At this time, we are not certain that we will be holding a Districtwide Service Project. We strongly encourage clubs to plan to hold one.

THANK YOU - DISTRICTWIDE YOUTH SERVICE DAYS

A BIG thank you to those who came and helped at the Districtwide Youth Service Days. We had a great crowd and had fun during the short time we were there! All of your help was greatly appreciated!!!

OLD 4-H PHOTOGRAPHS GATHERING DUST?

The 4-H Photography Judging Committee needs photos still on the mount boards to use for judging contests. If you want to donate those old photos so they can help 4-H members judge photos; bring them to the Extension Office so they can be used again. Right now, they can only be accepted at the Salina Extension Office and can be left in the box between the two front doors. We ask that you remove any ribbons and front photography label at the bottom of the photo mount. The photo can still be in the clear plastic bags. The committee thanks you for your donation to help us make our photography judging teams great.



With the new 4-H year starting soon, invite a friend to attend a 4-H club meeting with you? Think of ways you can help your club recruit new members and grow.



EXTRA

NEWS FOR CENTRAL KANSAS DISTRICT ORGANIZATIONAL LEADERS

AUGUST / SEPTEMBER CHECK-UP

The final month of the 2019-20 4-H year is upon us! Where has the time gone...it's hard to believe another year has come and gone. Take a moment and review the end of the year responsibilities. Also, be aware...the new year begins October 1! Let's see where we are...

- _____ Organizational Leaders, appointed or elected, names reported to either Extension Office by September 1.
- _____ Gear up for a great New 4-H Year!

Review

- _____ 4-H Newsletter read and important dates marked on calendar.
- _____ Highlight key points from the 4-H Newsletter at club meeting
- _____ Results – recruitment efforts; i.e. project leaders.

To-Do

- _____ National 4-H Week Activities planned.
- _____ Have new 4-H parents complete the volunteer service application form and make arrangements to attend volunteer screening Orientation.
- _____ Check project leaders list.
- _____ Check club mailbox at the Extension Office.
- _____ Send Club changes; Organizational Leaders, times, meeting places submitted to Extension Offices.
- _____ Election of officers.
- _____ Plan club achievement programs.
- _____ Announce 4-H Week and 4-H Sunday.
- _____ Plan meeting with Parents' Committee.
- _____ Plan installation of officers for October.
- _____ Review constitution and by-laws with executive committee.
- _____ Update 4-H Records, Project Award Applications, KAPs (for Seniors) and Pin Applications.



Promote/Recruit

- _____ Parents' Committee meeting and recruiting project leaders.
- _____ Announce to club parents that you are recruiting project leaders.
- _____ Nominating Committee developing a slate of officer candidates.
- _____ Delegate club responsibilities to other volunteers.
- _____ Promote Kansas Youth Leadership Forum (KYLF).

Remember

- _____ Organizational Leader Update to kick off the New Year, Tuesday, September 22, at 7 p.m. in the College Center Conference Room (same location as 4-H Council) on the Polytechnic Campus AND Thursday, September 24, at 7 p.m. in the Minneapolis Extension Meeting Room. Organizational Leaders just need to attend one of the updates...whichever one fits best into your schedule. Don't forget to register. Watch for an email with more details.
- _____ Project Award Applications & Kansas Award Portfolios (for seniors) due September 28, 5 p.m., either Extension Office.
- _____ Achievement Pin Applications completed and turned into either Extension Office, by September 28, 5 p.m.
- _____ Annual Summary (for club seals) and Club Secretary Book due September 28, 5 p.m., either Extension Office.
- _____ National 4-H Conference & Kansas 4-H Youth Leadership Council Applications due September 21, 11:59 p.m., online.

Remember – Continued from previous page

_____ Remind Council representatives to attend the September 4-H Council meeting on September 28, 7 p.m. in Minneapolis (Location TBD).

_____ Nominations due for Family of the Year, Alumni, and Friend of 4-H on September 28.

DEADLINE FOR CLUB ROLL

Organizational leaders, if you want to drop member(s) from your club roll, it must be done no later than September 1. Requests must be made by phone or email to Sarah (semaass@k-state.edu) with the rationale for dropping the member(s) from the roll. Please note: If 4-H members participated in the county fair, they will not be dropped from the roll.

CLUB ELECTIONS

The following are suggested guidelines for conducting the 2020-21 club election of officers:

- ✿ Nominate and vote for the member who would carry out the responsibilities of the office well.
Election of officers should not be a popularity contest.
- ✿ A nominating committee, made up of 4-H members and parents, should develop a slate of candidates, preferably two or more candidates per office.
- ✿ Vote on each office individually. It takes extra time, but allows important learning time for members.
- ✿ Club members should be allowed the opportunity to nominate members from the floor for offices.
- ✿ A club needs to have a motion, a second and approval to close the nominations for each office.
- ✿ A nomination does not need to be a motion. It can simply be, 'I nominate Joe.'
- ✿ Voting should be done by ballot. Ballots should be counted by two to three members who are not running for office and preferably not by members who made the nominations or by parents.
- ✿ Each member should have one vote per office.
- ✿ In cases where the club may have more than one person in office, each member should vote for corresponding candidates.

TIPS FROM THE AWARD COMMITTEE FOR ORGANIZATIONAL LEADERS

As your members are finishing up the Member Achievement Pin Application, we have some helpful hints for organizational leaders posted at <https://www.centrankansas.k-state.edu/4-h/orgleaders/index.html>. Be sure to check them out **before** you submit the applications to the Extension Office. Remember, **any item left blank, will result in an automatic deferral and the 4-H member will not receive the pin.**

KAPS, PIN APPLICATIONS, SECRETARY & TREASURER BOOK AND ANNUAL SUMMARIES

End of the 4-H year is quickly approaching...Project Award Applications, KAPs, Achievement Pin Applications, Secretary's Book, Treasurer's Book, and Annual Club Summaries are due Monday, September 28, 5 p.m., to either Extension Office. Achievement Pin Applications are available on the website (<http://www.centrankansas.ksu.edu>). **Only the CKD Achievement Pin Applications will be accepted.** *Don't forget to use the Pin Application Summary to list all members of your club and what pin they are applying for AND the Project Award Application / KAP Summary to list all the Project Award Applications and KAPs that are submitted by your club.* These documents are available on the website under Organizational Leaders. If they are not applying for a pin or submitting a Project Award Application/KAP, please note that as well.

4-H FAMILY OF THE YEAR, ALUMNI, AND FRIENDS OF 4-H NOMINATIONS

Begin thinking about who your club will nominate for the CKD 4-H Family of the Year, 4-H Alumni, and Friends of 4-H Awards. Applications are available on the Organizational Leaders website and details are in the 2020 Awards Information section. Let's challenge ourselves and members to nominate an alumni or family for these honors. Think about the adults in your club serving as organizational leaders and project leaders. What about 4-H sponsors who have contributed to the 4-H movement? How about those long-term families that give 100 percent to make 4-H happen? The list grows when you think about it. Plus...what a special way to thank those who have given so much to you!

CLUB LEADERSHIP

The new 4-H year is approaching...will the leadership stay the same? Will it change? Please notify either Extension Office **by September 1** of who the Organizational Leaders will be for the 2020-2021 year! **This is important for preparing promotional materials!** Thanks to those clubs who have already notified us.

NEW 4-H YEAR ENROLLMENT

At the September Organizational Leader's Meetings, we will be discussing the enrollment process for the new 4-H year, in addition to lots of other new 4-H year items. **It is important that each club is represented at one of the meetings.** Be sure to attend one of the two meetings offered (September 22, in Salina and September 24, in Minneapolis). It is important to have at least one representative from each club present. We will request organizational leaders register for the updates so we know where to expect each club to be represented. Watch for an email from Kate regarding this information and registration deadline. We ask even if you do not plan to attend, that you respond to let us know.



GETTING STARTED WITH THE NEW 4-H YEAR

Here are a few tips to get your new 4-H year and your club moving in the right direction:

- First, who are the Organizational Leaders? You or someone new? Please let Sarah know.
- How is the Parent's Committee functioning? Functioning-recruiting Project Leaders and supporting Organizational Leaders. Need some motivation to get things rolling?
- How is the club structure? Does the club have a New Family Coordinator? Project Leader Trainer? Demonstration Trainer? Awards Trainer? Not sure what these jobs are or what they involve?

If you need help with any of the above, please call Sarah or Kate. They can help you and find answers for you.



August, 2020




Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
UPCOMING DATES: September 1—Deadline for Club Roll 1—2019-2020 Organizational Leader names due 7—Offices Closed—Labor Day 14—4-H Council Officer Applications due, 5:00 p.m. 6-15—Kansas State Fair 22—Organizational Leader update, Salina, 7:00 p.m. 24—Organizational Leader update, Minneapolis, 7:00 p.m.						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21 Districtwide Leader & Master Volunteer Meeting Logs due to Sarah	22
23	24 KSF Uploads DUE 10:00 a.m.	25	26	27	28	29
30	31					



September, 2020



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Deadline for Club Roll 2019-2020 Organizational Leader names due	2	3	4	5
6	7 Offices Closed October newsletter articles due to Sarah 	8	9	10	11	12
13	14 4-H Council Officer Applications due, 5:00 p.m.	15	16	17	18	19
20	21 State Youth Council application due ONLINE National 4-H Conference application due ONLINE	22 Organizational Leader update, Salina, 7:00 p.m. Location: TBD	23	24 Organizational Leader update, Minneapolis, 7:00 p.m. Location: TBD	25 4	26
27	28 Key Award, Ten-Year Pin Application; KAPs, Club Summary, Secretary's and Treasurer's Books, & District Awards - DUE BY 5:00 p.m. 4-H Council, Minneapolis, 7:00 p.m., Location: TBD	29 KAP Screening, Salina, 6:00 p.m., Location: TBD	30 4-H PDC Youth Application due by 5:00 p.m. Ambassador Application due by 5:00 p.m.	UPCOMING DATES: October 1—4HOnline Enrollment open at 8:00 a.m.		



Central Kansas Extension District

Salina Office

K-State Polytechnic
2218 Scanlan Ave
Salina, KS 67401-8196

Address Service Requested

YOUR 4-H YEAR CONCLUDES WITH YOUR PROJECT RECORDS

Dear 4-H Families,

Now that the county fairs are over, school has started (or getting ready to start), and life has a routine again, it is time to finish (or begin) the 4-H record books and/or award applications. You may find details for the project award applications (including KAPs for Seniors ONLY), record keeping materials, etc. at <http://www.centrankansas.k-state.edu/4-h/awards-recognition/> Please read the 2020 Awards Information first before diving into the forms. Do not hesitate to call or email Kate or I with any questions you may have.

Sarah

Minneapolis Office • 307 N Concord • Suite 190 • Minneapolis, KS 67467-2140 • 785-392-2147 • Fax 785-392-3605

Salina Office • K-State Polytechnic • 2218 Scanlan Ave • Salina, KS 67401-8196 • 785-309-5850 • Fax 785-309-5851