November, 2020

DISTRICT 4-H CELEBRATION OF ACHIEVEMENTS

A COVID guideline compliant celebration is planned for Sunday, November 8 at 3 p.m. The committee is planning on hosting a live celebration with each club hosting a watch party at their desired location. A districtwide service project, which will replace our 48 Hours of 4-H project on the district level, is being planned in conjunction with this event. The event will be broadcast on YouTube and the link is located at http://www.centralkansas.ksu.edu/4-h. If you have any questions regarding this event, do not hesitate to contact the Extension office.

COVID AND EXTENSION PROGRAMMING UPDATE

The District Extension Board is legally responsible and has local authority for Extension programming activities. Due to ongoing concerns with COVID-19, the Central Kansas Extension District Governing Board has discussed and directed face coverings to be worn for all Extension Programs. They have decided face coverings as well as distancing of 6 feet between individuals is essential for continuing to provide the safest experiences possible for staff, volunteers and constituents. This update follows the information previously discussed at the Organizational Leader Updates and follows the material in the COVID-19 4-H Meeting Guidelines and the Ongoing COVID-19 Mitigation Guidance documents shared at the update and via email. Each 4-H year, all members and volunteers sign a 4-H code of conduct. If there is ample evidence of participant, volunteer, or professional non-compliance with codes of conduct for existing Extension programming, this will cause permissions for future programming to be re-evaluated and potentially restricted. If you have any questions regarding this directive or the code of conduct, please do not hesitate to contact Sarah.

4-H COUNCIL SCHOLARSHIP UPDATE

4-H Council scholarships continue to be available for numerous 4-H sponsored events, including virtual events. If you are interested in receiving a scholarship, it is important that you not only complete the 4-H Council Scholarship Application (http://www.centralkansas.ksu.edu/4-h/documents/Scholarship%20Application.doc), but that it is submitted to either Extension Office before 5 p.m. of the registration deadline. Any applications received after 5 p.m. on the registration deadline will not be considered for a scholarship.

In the spring of 2020, we temporarily altered the scholarship application process due to the challenges associated with the pandemic. At this time, we will return to the normal application process where 4-H members will fill out the paper application, obtain the necessary signatures, and submit the application to either Extension Office before 5 p.m. of the registration deadline.

ENROLLMENT DEADLINE

Youth may join 4-H at any time during the 4-H year (October 1 through September 30); however, participating in some parts of the 4-H program may require enrollment or ownership deadlines.

Any 4-H member wishing to participate in the 4-H Club Day contest must be enrolled by December 1. In order to exhibit at the county fair, the enrollment deadline for returning 4-H members is December 1, and for new 4-H members, the deadline is May 1. All 4-H members have the opportunity to add and drop projects. This deadline is May 1. This will allow for mastery in the project(s) for which the 4-H member has enrolled.
2020-2021 4-H ENROLLMENT DETAILS

Kansas 4-H will continue to use the online enrollment system this year and it will require everyone (Cloverbuds, 4-H Members, Screened Volunteers, and Prospective Screened Volunteers) to enroll online. The enrollment system is now open and is ready to take enrollments for CKD. Here are some helpful hints and tips as you enroll your child(ren) and yourself (if a current or soon to be screened volunteer) online:

- Each family should have received (or will receive) a brochure from their 4-H club Organizational Leader with directions on how to re-enroll or enroll in the 4HOnline system.

- You will need to use either Google Chrome or Mozilla Firefox as your web browser. If you are using a Mac, iPad, iPhone, Android device, etc., you will still need to use Chrome or Firefox instead of Safari, Internet Explorer, etc.

- We strongly encourage a parent to enroll the 4-H member(s). This can be a joint effort with both the parent and youth. A parent will need to complete the health information online.

- We have moved from the 4HOnline 1.0 system to the 4HOnline 2.0 system. While you should be able to use the same username and password, there may be a glitch with the password. If so, click on the “Reset Password?” link towards the bottom of the page.

- Please make note of the email address and password you use (only one required per 4-H family). You may want to write it down and place it in a secure location. You will need this information for your child(ren) to update information in case you move, re-enroll next year, etc.

- As you complete the enrollment process, PLEASE READ ALL of the directions thoroughly. DO NOT make assumptions.

- Be sure to allow enough time when you begin the enrollment process. You DO NOT have to complete the enrollment all in one setting. It will take an average of 20 minutes for a family with one child to enroll and approximately 5-7 minutes for each additional child (times are approximate). Do not forget to hit the SUBMIT BUTTON to record the information in the 4HOnline system.

- ONLY Screened Volunteers (or potential screened volunteers) will need to enroll at the same time as their child(ren). They will need to indicate their volunteer status at that time.

- Be sure to have the list of projects your child(ren) want to enroll in when you get ready to enroll them. A list of the current projects is available at http://www.centralkansas.k-state.edu/4-h/ under 4-H Information. Youth must enroll in at least one project. Do not forget to hit the SUBMIT BUTTON to record the addition of projects.

- 4-H Project List – All of the Kansas 4-H Projects will show up in the 4-H project list. However, not all projects are available for CKD. Please refer to the project list mentioned in the previous bullet and on the next page.

- If your child enrolls in a project not available, an email will be sent through 4HOnline asking you to remove the project(s) from the list. Be sure to tend to this quickly to prevent any delay in the enrollment being activated. Any email you receive regarding enrollment will have our specialized message at the bottom of the email. Therefore, you will need to read the email all the way to the end.

- CLOVERBUDS will need to enroll online as well. They should select the “Cloverbud participant” as their project. If other projects are selected, the projects will be deleted before their enrollment is activated.
Who pays the $15 Kansas 4-H Programming Fee? Organized community club members, ages 7-18. Cloverbuds do not have to pay the fee. There is no family cap.

- The fee will be collected online when the member enrolls.
- Members may apply for a waiver to pay the program fee when they enroll.
- Payment options include: debit/credit card; check; waiver.
- The Program Fee is NOT tax deductible since it is paying for specific individuals.
- The Central Kansas District has not secured a sponsor to pay for the Kansas 4-H Programming Fee at this time. Therefore, families will be responsible for paying the fee.

If your club has voted to pay the programming fee or any portion of it, be sure to check with your Organizational Leader to know how your club will be handling the payment of the fee.

Because each club is different with the items the new potential members and cloverbuds must meet, the Organizational Leaders will have to approve each new 4-H member and cloverbud’s enrollment before we will accept the online enrollment.
• **No enrollment will be complete until the online enrollment, health information has been completed and accepted, and the $15 fee has been paid.** Please note: Any 4-H member wishing to participate in the 4-H Club Day contest on February 20, must submit their online enrollment and health information no later than 11:59 p.m. on December 1. In order to exhibit at the county fair, the enrollment deadline for **returning 4-H members** is December 1, and for **new 4-H members**, the deadline is May 1. All 4-H members have the opportunity to add and drop projects. This deadline is May 1.

• Since the Organizational Leaders will need to approve each new 4-H member and cloverbud’s enrollment, leaders will be notified shortly after December 1 of those who have completed the online enrollment. Organizational Leaders must let us know by the deadline established in the email who we can approve. Those individuals will then be able to participate in 4-H Club Day.

• Do not forget to hit the SUBMIT BUTTON to record the information in the 4HOnline system anytime you make changes to a profile.

• If you do not have a computer or access to the internet, you may go to your local library to enroll your child(ren).

• At this time, you cannot go into 4HOnline to add or drop projects. This is something we are hoping will be fixed soon. In the meantime, staff are working to develop a system where you can notify us of the projects you wish to add or drop and we will tend to that for you on our end.

• If you have any questions, please contact either Extension Office.

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**With the new 4-H year starting this month, invite a friend to attend a 4-H club meeting with you.**

**Think of ways you can help your club recruit new members and grow.**

4-H has something for EVERYONE!

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**4-H NEWSLETTER DEADLINES FOR 2020**

If you have something you would like in the 4-H Newsletter, be sure to email it to semaass@k-state.edu. The deadline for December/January is November 8.

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**ADULT CHAPERONES NEEDED**

If you are interested in serving as a chaperone for Citizenship In Action, 4-H Camp or Discovery Days, please complete the Adult Chaperone Application and return it to either Extension Office by **December 17**. You can find the application online at http://www.centalkansas.k-state.edu/4-h under 4-H Youth Development, 4-H Member Forms & Documents. By completing an application, you have let us know you are interested in serving as a chaperone; **it does not commit you to serving as a chaperone.** We will need chaperones for Citizenship in Action, Discovery Days, and 4-H Camp. If you have any questions, please contact Sarah.
ONLINE RESOURCES

Websites

Our District website is located at http://www.centralkansas.ksu.edu/4-H. Several forms and other pertinent 4-H information can be found here. You can also browse our website for information on other topics, such as crops, horticulture, food science, financial management, etc. Sarah would like your input on what you would like to see on the 4-H Youth Development pages. Email her your comments and suggestions at semaass@k-state.edu.

Another website you will find helpful is the Kansas 4-H website (http://www.Kansas4-H.org). You will find more information on several state events and activities. Please note, before you utilize any forms from this website, please make sure that our District uses the same forms. Sometimes our District uses different forms. For example, the District uses different Achievement Pin applications than the state.

Social Media Outlets

Become a fan of Central Kansas District 4-H on Facebook and follow us on Twitter. Go to http://www.centralkansas.ksu.edu/4-h, and at the bottom of the page you can find links to our pages. If you become a fan and/or follow us, you will receive information on things going on in the district in addition to what is provided to you in the 4-H Newsletter.

Take a moment to familiarize yourself with these online resources. If you have any questions, be sure to contact Sarah or Kate.

OLD 4-H PHOTOGRAPHS GATHERING DUST?

The 4-H Photography Judging Committee needs photos still on the mount boards to use for judging contests. If you want to donate those old photos so they can help 4-H members judge photos; bring them to the Extension Office so they can be used again. We ask that you remove any ribbons and front photography label at the bottom of the photo mount. The photo can still be in the clear plastic bags. The committee thanks you for your donation to help us make our photography judging teams great.

HAPPY BIRTHDAY KANSAS! PHOTO CONTEST

Young people across Kansas are invited to discover and celebrate the people and places of Kansas through photographs. The photo contest is open to Kansas students from 1st through 12th grade. Winners will be announced as part of the state’s birthday celebration in January, 2021, at the Kansas State Capitol in Topeka. Contest rules and the information for submitting photographs are available at http://happybirthdayks.org.

FARM SERVICE AGENCY YOUTH LOAN PROGRAM

The Farm Service Agency offers a youth loan program for youth who are 10-20 years of age, are involved in a 4-H club and/or FFA chapter, and are interested in starting or expanding an agricultural related business. The purpose of the FSA loan program is to help youth gain knowledge of the importance of the financial and record keeping responsibilities that come with a “business.” With a viable business plan, FSA can loan up to $5,000 to eligible rural youth. The loan must be for a project that is modest sized and an income producing agricultural enterprise. The educational objectives of the FSA youth loan program are to help youth develop skills that will be used throughout their life. Please feel free to contact FSA loan personnel in Salina at 785-825-8269 for additional information. Also, be sure to check out this YouTube video with more information: https://www.youtube.com/watch?v=fvF_eq73oSE
LEADERSHIP OPPORTUNITIES

CONGRATULATIONS TO OUR 4-H COUNCIL EXECUTIVE TEAM

At the September 4-H Council Meeting in Bennington, 4-H Club Members who make up 4-H Council, elected the 2020-21 4-H Council Executive Team. Congratulations to these individuals. We look forward to the leadership this team will bring to the Central Kansas District.

President – Dylan Koehn, Pleasant Valley
Vice President – Emma Littich, Smoky View
Corresponding Secretary – Hensli Lofdahl, Smoky View
Recording Secretary – Adelaide Easter, Sunny Valley
Treasurer – Amaria Wangerin, Willing Workers
Reporter, Salina Area – Carson Fouard, Cardinal

NOVEMBER 4-H COUNCIL

Join the 4-H Council on November 23 at 7 p.m. in Salina at the College Center Conference Room on the K-State Polytechnic Campus, as new officers are installed. All 4-H members and parents are welcome to attend this meeting.

ATTENTION: 4-H COUNCIL CO-CHAIRS

Committee notebooks were due on Friday, October 23. If your committee is still active and working on events, you may turn in your notebook as soon as the event is over. Otherwise, all notebooks need to be returned ASAP.

VOLUNTEER SCREENING ORIENTATION

The next Volunteer Screening Orientation is scheduled for Tuesday, December 1, from 7-9 p.m. Online “RSVP” is required by Tuesday, November 24. This orientation will be held online. The link can be found on the website at http://www.centalkansas.k-state.edu/4-h under Upcoming Events and Online Registration. If you do not have access to the web, please contact either Extension Office. If there are not enough individuals interested, it will be cancelled and those that sign up will be notified. Masks and social distancing will be required.

KANSAS YOUTH LEADERSHIP FORUM (KYLF)

Come and build your leadership skills and potential through workshops, delegate groups, inspirational speakers and more. In addition, the 2021 State 4-H Youth Leadership Council will be elected during KYLF. An awesome set of skill building workshops are planned as well.

The Kansas Youth Leadership Forum will be held ONLINE November 21 & 22. The Forum is for youth ages 14-18, before January 1, 2021. The tentative schedule is: Saturday 9 a.m. – 12 p.m. and 1:45 p.m. – 4:00 p.m. and Sunday, 1:30 – 4:30 p.m. To register, go to https://www.kansas4-h.org/events/index.html. Upon completing your registration online, you will immediately know your workshops and any related fees! Registration, payment, and District 4-H Council Scholarship Application are all due on November 10, 5 p.m.

To be eligible for a scholarship through District 4-H Council, do not forget to complete the 4-H Council Scholarship Application (http://www.centalkansas.ksu.edu/4-h, under 4-H Member Forms and Documents) and turn in to the Extension Office by the registration deadline. The scholarship will be $25. There will be a $25 cancellation fee that will be charged to any 4-H member who decides not to attend after registering. This is not a local fee, but a state fee. The 4-H Council Scholarship WILL NOT cover this cancellation fee.
**DISTRICT 4-H QUIZ BOWL OPPORTUNITY**

Would you be interested in participating in a District 4-H Quiz Bowl? A 4-H quiz bowl offers an opportunity for members to increase and share their 4-H knowledge and skills in a semi-competitive setting. A quiz bowl is not meant to be a memorization process. It is meant to provide a fun way to encourage members to learn about all aspects of 4-H, including officer information, parliamentary procedure, project information, history, and other fun facts about 4-H.

How does a Quiz Bowl work? Each quiz bowl round consists of two 3-member teams in the same age category, competing to answer a variety of questions. Junior division rounds consist of 10 questions, and Senior division 15 questions. The first team to answer the question correctly is awarded points. Teams are split into two age categories: Junior 7-12 and Senior 13-18.

This would be a great opportunity to mark a requirement off on your Member Achievement Plan! If you are interested, please contact Michele Hennes at mmljhennes@cox.net or Angie Redden at mredden1@hometelco.net

Registration information will be emailed to the Organizational Leaders when it is available.

**NATIONAL 4-H YOUTH SUMMIT SERIES**

The 4-H National Youth Summit Series brings together high school students for three days of hands-on activities and workshops, led by leaders and educators in these fields. For 2020 and 2021, these events will be held virtually.

- Register and attend in small groups or as an individual
- Work alongside students and experts with shared interests
- Learn and strengthen technical and leadership skills
- Earn accreditation to feature on college or job applications

**2021 Healthy Living Summit**

**Online, February 11 - 14, 2021 - Registration Opens Soon**

At the National Youth Summit on Healthy Living, high school students develop the knowledge and skills to address issues surrounding nutrition, physical fitness, wellness, and emotional well-being. Working alongside professionals in family consumer science and healthy living, students will create action plans they can implement in their communities to teach other youth about what they have learned.

**2021 Agri-Science Summit**

**Online, March 4-7, 2021 - Registration Opens Soon**

At the National 4-H Youth Summit on Agri-Science, high school students develop the skills and knowledge needed for the challenges facing agriculture, food security, and sustainability. Students will work with each other and experts in the agricultural community in this collaborative, hands-on educational setting.

For more information visit National Youth Council Summit Series or go to [http://4-h.org](http://4-h.org)

**KANSAS VOLUNTEER LEADER FORUM**

The 2020 Kansas Volunteer Leader Forum is scheduled for the evening of November 20, 2020. The event will be hosted virtually for 2020 and will be free of charge. We will miss the comradery of being at Rock Springs, but the Kansas Association of 4-H Volunteers is excited to offer the opportunity to come together virtually to learn from each other.

The general schedule is as follows:

- 6:30 p.m. - 7:00 p.m. - Welcome Opener
- 7:00 p.m. - 8:00 p.m. - Workshops Session One
- 8:00 p.m. - 8:30 p.m. - KA4-HV Session
- 8:30 p.m. - 9:15 p.m. - Workshops Session Two

Registration is set to close on **November 16** and can be found at [http://kansas4-h.org](http://kansas4-h.org). After registration closes participants will receive an email with a more detailed schedule and log-in information.
Welcome to the second month of the new 4-H year! We’ve accomplished a lot in just one short month. Are you beginning to think like an experienced organizational leader? How’s the club functioning? Let’s do our monthly check-up...

Organizational Leader Report is Due ONLINE by November 1. The link to this form can be found at http://www.centralkansas.k-state.edu/4-h/orgleaders/index.html

**Review**
- **4-H Newsletter** read and important dates marked on calendar.
- Highlight key points from the **4-H Newsletter** at club meeting.

**To-Do**
- Membership recruitment plan formulated and started.
- Parents’ Committee functioning.
- Project leaders and volunteers need to “enroll” as a volunteer in 4HOnline.
- Encourage project leaders to start meetings.
- Give project leaders the names of youth in their group
- Complete club program books and give to families and turn one copy into the Extension Office.
- Check club mailbox at Extension Office.
- Visitor packets requested. Available at either Extension Office.
- New member packets requested. Available at either Extension Office.
- Encourage New Family Coordinators to conduct meetings.
- Provide new member with membership packets.
- Complete enrollment or re-enrollment in 4HOnline.
- Enrollment of Volunteers in 4HOnline.
- Update 4-H Records, 4-H Project Award Applications and Pin Applications.
- Set club goals as it relates to the 4-H Club Summary. Review the 4-H Club Summary for all items needed to reach the club goals.
- Encourage members to review the 4-H Master Calendar and 4-H Pin Application (Membership Achievement Pin Application). Have them set goals and mark dates down on their calendar now to help them reach their individual goals.

**Promote/Recruit**
- Promote 4-H Camp and 4-H Rookie Camp.

**Remember**
- **4-H Council Committee** request ONLINE, November 1.
- End of the Year Financial Review Form, Due November 16.
- Club representative should attend the 4-H Council meeting.
- Gavel Games/Model Meetings teams started. Entry information will be emailed to the Organizational Leaders.
- 4-H Club Day Entries available online, December 1. 4-H Members must be enrolled by December 1, 2020, to participate in 4-H Club Day. This deadline WILL NOT be extended because of enrollment issues.
END OF THE YEAR FINANCIAL REVIEW

At the end of July, all Organizational Leaders should have received a letter from Sarah with information about the 2019-2020 Financial Review. Remember, the report is due to either Extension Office by November 16 at 5 p.m. The Financial Review Form is posted online for your convenience under Organizational Leaders. If you have any questions, please contact Sarah.

PARENTS’ COMMITTEE

So now you have a Parents’ Committee but you’re not really sure what to do with it? First thing is learn to delegate. A rule of thumb—the Organizational Leader works with the 4-H members, the Parents’ Committee works with the parents. But, it might take the Organizational Leader to get the Parents’ Committee motivated and started down the right track! Where to begin?

1. Get a chair for the Parents’ Committee—the past Organizational Leader, the assistant leader, or a member of the Parents’ Committee. Then communicate to that person why it is important for them to provide leadership for the committee. Work together and keep each other informed.

2. Review the roles of the Parents’ Committee such as those members recruiting Project Leaders, New Family Coordinator, Demonstration Trainer, etc.

3. Remember you all depend on each other, so communicate!

WELCOME NEW 4-H FAMILIES IN STYLE

Make a special effort to welcome all new 4-H members and their families. Try to involve them in club activities—not just at the first meeting, but throughout the year. Remember how you felt as a new 4-H’er and 4-H family. Help those new to the organization not be overwhelmed. Here are some suggestions to welcome new 4-H families.

• Explain the “sometimes” confusing 4-H terms. Don’t assume they understand.

• Form a “mentor” system (or buddy system) by having older 4-H’ers help new 4-H members with meetings, records and events. Don’t forget the parents. Sometimes new parents need a “mentor” too.

• Be sure to give those new to the club a chance to speak up. Involve them in conversations and explain what is happening in the meeting.

• Advise new families of deadlines. Explain the major events that happen in 4-H, such as 4-H Club Day, Fair, Gavel Games, 4-H Camp, etc.

• Let new 4-H families participate at their own pace. Involve them in club activities, but allow them to participate at a level that is comfortable to them.

• Be aware of special family circumstances and be flexible. All families are an important part of our 4-H program.

• Remember, your club is like a family of sorts. In families, we need to make everyone feel important, help them find their own niche, challenge them to be more involved, and most importantly, accept them for who they are!

Taken and adapted from the “Leaders of Tomorrow” Rice County 4-H Newsletter, November, 2007
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<td>KYLF, Online</td>
<td>4-H Council, KSU Polytechnic, College Center Conference Room 103, 7:00 p.m.</td>
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<td>Online RSVP’s DUE for Volunteer Screening Orientation</td>
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<td>Thanksgiving</td>
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TIME FOR CELEBRATION

Dear 4-H Families,

It is hard to believe we are already into the second month of the 4-H year. We will be taking time to recognize all of the hard work our 4-H members and volunteers contributed to our program this past 4-H year at the annual Central Kansas District 4-H Celebration of Achievements. While I know it is not going to be the same, we are still celebrating the great things everyone has accomplished.

As we enter a busy season, be sure and take time to enjoy it, but don’t forget about things coming up. You can keep on top of 4-H events, activities, and deadlines by taking a moment to read this newsletter and any emails that may come from the Extension Office. As always, if you have any questions, please be sure to let me know.

I am thankful that you have chosen to be a part of the Central Kansas District 4-H Family. Happy Thanksgiving!

Sarah